

REQUIREMENTS FOR AFFIDAVITS UNDER SECTION 255

1. The date of each mortgage previously reported.
2. The names of the parties thereto.
3. The date, liber & page of record thereof.
4. The maximum amount of principal indebtedness secured thereby.
5. The mortgage recording tax paid upon the recording thereof.
6. That said amount was loaned or advanced thereon & became secured thereby, noting exceptions, if any.
7. The balance of principal indebtedness outstanding under each such previously recorded mortgage at the date of execution of the supplemental instrument.
8. That after the maximum amount became secured thereby no re-loans or readvances have become secured thereunder to the date of execution of the supplemental instrument (listing exception, if any)
9. The new instrument should be described by date.
10. Names of parties thereto.
11. The maximum amount of principal indebtedness secured thereunder or in conjunction with the previously recorded mortgage.
12. Request may then be made for exemption under Section 255.
13. Affidavits must be filed in duplicate.